

TOWN OF SOUTHAMPTON

Office of the Town Clerk – Sundry A. Schermeyer

116 Hampton Road, Southampton, NY 11968
Telephone (631) 287-5740 Fax (631) 287-5606
www.southamptontownny.gov/TOWNCLERK



Town Clerk Annex Telephone (631) 723-2712 Fax (631) 723-3080

Dear Long Term Permit Holder:

Enclosed please find the 2026 renewal application for the Town of Southampton Long Term Parking Permit. This permit is only valid at the Bridgehampton Train Station and the municipal parking lot behind the Candy Kitchen in the designated spaces.

Parking behind Candy Kitchen:	maximum of 5 days, year-round
Parking at Bridgehampton RR Station:	maximum of 14 days, Oct. 15th - May 15th maximum of 7 days, May 16th - Oct. 14th

The 2026 fees are as follows:

Bridgehampton Parking District (BPD) Resident Permit	\$100.00
Southampton Town Resident (outside of BPD) Permit	\$150.00
Non- Resident Permit	\$350.00

The following documentation is required annually when applying:

1. Copy of your vehicle registration.
2. Copy of your driver’s license.
3. For residents of the **Bridgehampton Parking District**: please also include a copy of your current Southampton Town tax bill showing you are in the Bridgehampton Parking District.
4. If your driver’s license does not reflect a Town of Southampton address, include a copy of your current tax bill.
5. **If the house is owned by a corporation or a trust, the applicant must show proof that they are part of the corporation or trust by providing the Articles of Corporation or Trust Agreement.**
6. Please make check payable to the **Town of Southampton**.
7. If renewing by mail, please provide a self-addressed, stamped envelope.

Please note: Long Term Parking permits are not transferrable ([§312-61\(F\)\(4\)](#)). Should you sell or replace your vehicle, you will **need to remove the sticker** and return it to the Southampton Town Clerk’s office in order to be considered for a replacement sticker.

If you have any questions, please call (631) 287-5740. Applications may be received in person, by mail or online at <https://app.govoutreach.com/southamptontownny/public/permits/applications/328> and are processed as received.

Sincerely yours,

Sundry A. Schermeyer
Southampton Town Clerk, RMC

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2026 Application for Long Term Parking

<input type="checkbox"/>	Bridgehampton Parking District	\$100.00
<input type="checkbox"/>	Southampton Town Resident	\$150.00
<input type="checkbox"/>	Non-Resident Permit	\$350.00
<input type="checkbox"/>	Replacement Permit	\$25.00

For Office Use Only

Permit#: _____ Date: _____

Cash Check Credit Card

Initials: _____

In Person Self-Addressed Town Mail

Pro-Rated after October 1st:

Bridgehampton Parking District	\$18.75
Southampton Town Resident	\$31.25
Non- Resident Permit	\$75.00

Name: _____

Street Address: _____

Town: _____ State: _____ Zip: _____

Mailing Address: _____

E-mail address (for renewal purposes): _____

Telephone #: _____

Car Information:

License Plate #: _____ State: _____ Year: _____

Make: _____ Model: _____ Color: _____

I hereby certify that I reside at the address set forth above, that I am the owner of the motor vehicle herein described and that I am applying for a permit to park such motor vehicle in the permitted long-term parking. I agree that the Town of Southampton shall not be liable for any loss of or damage to the above-described motor vehicle or its equipment occurring while such vehicle is parked ([Chapter 312-63](#)).

Signature of Applicant: _____ Date: _____

**THIS PERMIT IS NOT TRANSFERABLE ([§312-61 \(F\) \(4\)](#))
THE ISSUANCE OF THE PERMIT SHALL NOT GUARANTEE THE PERMITEE A RESERVED SPACE.**

Long Term Parking will only be allowed at the following locations in designated spaces:

Behind Candy Kitchen: year-round -for up to 5 days.

Bridgehampton RR Station-Oct. 15 thru May 15 up to 14 days / May 16 thru Oct. 15-up to 7 days